



2021 KIAMICHI OWA-CHITO FESTIVAL OF THE FOREST VENDOR APPLICATION

Kiamichi Owa-Chito Inc is pleased to invite you to apply for booth space during this year's festival on September 25th. This year several things have been changed so please review the following information carefully, then complete and return the application. Do not mail in payment until you get a letter from us stating you have been accepted.

TIME AND LOCATION FOR BOOTHS – The Kiamichi Owa-Chito Vendor Area is located in Beavers Bend State Park. The vendor area will be open for business on Saturday, September 25th from 9:00 AM – 4:00 PM. Set up time for booths are Saturday September 25th from 7:00 AM – 9:00 AM. Parking in the vendor area is minimal; you will not be able to park near your booth. During set up time you can drive in the vendor area and unload your items. All cars must vacate the vendor area by 8:00 AM. If you anticipate needing more time to set up get with vendor chairman and arrangements will try to be made to accommodate you. All booths are outdoors and will be determined according to availability.

BOOTH INFORMATION – Booth spaces are approximately 20 feet wide by 10 feet deep. (In most areas deeper) If you need wider, then you will need to purchase two booth spaces. Vendors are responsible for their own tables, chairs, canopy, etc.... All booth spaces are outdoors in the sun and it normally rains at some point during the weekend so please plan accordingly. Please keep in mind- everyone cannot be in the shade.

APPLICATION DEADLINE – Application deadline is September 15th, 2021, however; you are welcome to apply sooner. We will contact you as soon as possible to let you know if you've been accepted or not into the 2021 show. Please no phone calls. Email is the best way to contact our office bchamber@pine-net.com. We often extend the deadline so do hesitate to call and ask.

FEES – (one parking pass provided additional will need to be purchased)

\$200/Full Menu Food Vendor

\$150/Specialty Item Food Vendor (3 items or less)

\$50/Information/Craft/Commercial/Selling anything (no demonstration of product)

\$35/Demonstration and selling of authentic Forestry or Indian Cultural Products (no non cultural product may be sold at booth to be in this category. Everything must be hand made by vendor)

\$35/Non-Profit Organization

\$100 Politicians can set up a boot and pass out information. No windshield flyers.

Free/Demonstration Only - A free booth for demonstrating a Forestry or Native American product or way of life. Application still must be turned in for Demo Only Category. Nothing can be sold and names of public may not be taken for this Demo Only booth space.

Vendor committee will make the final decision on what category you fit in.

Amphitheater is Food Vendors Only - \$250 for Specialty Item or \$350 for Full-Menu

Electric is optional if you need it, it is \$25 per booth.

FOOD VENDORS - Are required to have clean dust free trailers and must be in compliance with State of Oklahoma Department of Health regulations. Food vendors must have permits and insurance and mail in copies of them with application. Water is limited; you will have to fill holding tanks. Please bring lots of hoses, cords, & adapters. Electric has been upgraded you must have adapters. No one will be hardwired in. **NO EXCEPTIONS.**

CRAFT VENDORS, COMMERCIAL VENDORS, & INFORMATION BOOTHS – Cannot sell plastic knives, wooden or plastic guns, sling shots or anything that shoots projectile objects, no fireworks of any kind. Vendors cannot give out bottled water for free.

DEMONSTRATORS – Can be anyone that wants to demonstrate a craft, the culture or heritage of the founding principles of the Kiamichi Owa-Chito Festival of the Forest. Festival was developed to acquaint people with the heritage, industry, and progress in Kiamichi Country, with emphasis on the forestry industry and Choctaw Native American culture.

SALES TAX – All vendors are required to fill out sales tax forms and provide tax numbers. If out of state vendor, you must pay sales tax before leaving the festival. Oklahoma vendors must fill out form and put their sales tax number on it.

VENDOR CRITERIA – There are many things the committee looks for and our decisions are arrived by lively discussions and hours of looking over applications. We have many applications and the decisions are always tough. Some of the things the committee looks for during application reviews are: duplications of products, appearance of booth and professionalism of those who will be working with the public, attitude, friendliness, timeliness, and neatness of application. Often times a vendor is not accepted simply because of duplication. We try to get a variety of items to help you make money and to keep the interest of those attending the festival. We are trying to build up the festival and strive each year to make it bigger and better. We are specifically looking for Native American Art Vendors and demonstrations and anything timber or wood related as they are the foundation that are festival was established on. Other types of vendors will be accepted; however, cultural vendors will have first priority. Please keep in mind that all committee decisions are final. Thank you for respecting the job of the volunteers of this committee.

PLEASE SEND COMPLETED APPLICATION VIA MAIL OR EMAIL OR FAX 580-584-7698

Broken Bow Chamber of Commerce
113 W. Dr. Martin Luther King Dr.
BROKEN BOW OK 74728
OR BCHAMBER@PINE-NET.COM

APPLICATION DEADLINE IS September 15th
DON'T FORGET TO ATTACH PHOTOS &
REFERENCES! DO NOT SEND MONEY NOW

2021 KIAMICHI OWA-CHITO FESTIVAL September, 25th 2021
VENDOR APPLICATION

BUSINESS NAME _____

NAME/CONTACT PERSON _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

PHONE _____

CELL PHONE _____

EMAIL _____

OK SALES TAX # _____

PRODUCT DESCRIPTION AND RANGE OF PRICES (ATTACH SHEET IF NEEDED)

TYPE OF BOOTH	FULL MENU FOOD	SPECIALITY FOOD	CRAFT
(Circle one)	COMMERICAL	DEMO/SELLING	DEMO ONLY
	INFORMATON	NON PROFIT	

NUMBER OF BOOTH SPACES (20' wide x 10' feet deep) _____
(Reminder: tables, chairs, tents, are not provided. Vendor area is outside.)

ELECTRICAL NEEDS (\$25) NONE 110V 220V 20AMP 30AMP
(We have limited electrical outlets – so be conservative. Electricity will not be guaranteed)

WATER NEEDS (FOOD VENDORS ONLY) _____
(Water outlets are limited – be conservative, fill tanks, and bring lots of long water hoses)

IS YOUR BOOTH A TRAILER? YES NO IF YES, HOW BIG IS IT _____

WILL YOU BE BRINGING A SUPPLY TRAILER? YES NO IF YES, HOW BIG IS IT _____

ONE PASS WILL BE GIVEN FOR EACH BOOTH- DO YOU NEED TO BUY AN ADDITONAL PASS FOR \$20? YES NO
IF YES, HOW MANY? _____

PLEASE LIST ANYTHING ELSE YOU FEEL WE MAY NEED TO KNOW WHEN CONSIDERING YOU FOR THIS FESTIVAL.

PLEASE ATTACH PHOTOS OF BOOTH/SET UP AND PRODUCT PHOTOS AND REFERENCES!

KIAMICHI OWA-CHITO
2021 VENDOR RULES AND REGULATIONS

The vendor area is outdoors in Beavers Bend Resort Park. We strongly encourage you to come prepared for inclement weather.

1. **Exhibitors are invited on a yearly basis.** Current exhibitors will be reviewed on quality workmanship. The show is governed by the Kiamichi Owa-Chito Festival, Inc. Board of Directors.
2. 110V and 220V electrical outlets are available. Please indicate your needs on the contract. Water outlets are not readily available. Please fill your holding tanks.
3. Displays/Vendors/Demonstrators/Concessions must be in place by 9 a.m. Saturday, September 25th. Set up will be Saturday between 7 a.m. and 9 a.m. If you are going to be later than 9 a.m. please call 580-584-3393 or 580-494-6300 to let us know. **NO ACCESS TO VENDOR AREA PRIOR TO 7 A.M. SATURDAY!**
4. There MUST be someone attending each exhibit at all times during show hours. Show hours are Saturday 9:00 a.m. to 4:00 p.m. Booth must be set up and open during show hours. No packing up early.
5. Security will be provided throughout the show. **Kiamichi Owa-Chito Festival, Inc., Beavers Bend Resort Park, Oklahoma Tourism & Recreation Department will not be responsible for theft, loss, destruction, or injury.**
6. The exhibitor is responsible for the appearance of the space during and at the close of the show. Remember this is a festival. We appreciate efforts to make your booth as festive and appealing as possible during the event.
7. Acceptance constitutes a contract to **use the space assigned.** The show committee retains the right to change spaces. Spaces are not transferable. Space assignments are decided by the committee. All committee decisions are final.
8. **NO REFUNDS** after September 1, 2021 - **NO EXCEPTIONS.**
9. Concession/Vendor booths only in the area. **There will be no RV sites allowed in the concession area.** Vendors will be given phone numbers of RV parks offering reserved sites. **NO RVs/Camping/Tents in the area.** No sleeping in cars or on the ground.
10. One parking pass will be issued to each vendor. Additional passes for general festival parking can be purchased for \$20 each in advance by calling 580-584-3393, or \$40 at the gate, subject to availability. **This will be strictly enforced for the 2021 Kiamichi Owa-Chito Festival.**
11. During the week of the festival the park is 100% occupied. If you arrive early, please be self-contained -- we cannot meet your needs prior to **7 a.m. Saturday, September 25th** (i.e., freezers needing electricity, lodging, etc.)
12. Absolutely **NO FIREWORKS** in the state park.
13. No knives or guns are allowed in the State Park. This includes the selling of toy guns & knives.
14. You will not be able to park your car near your booth.

**Thank you for complying with safety regulations that benefit those
attending and working at the festival.**